



## **New Group/Ministry Application- St. Agnes**

*“Ministry is meeting people where they are at  
and taking them to where God wants them to be”.*

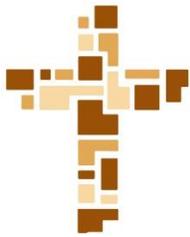
*Anonymous*

*St. Agnes Parish welcomes all who have a call to serve our Parish and Community. We thank you for your desire to serve our parish community and look forward to the opportunity to advance the ministry you have chosen to begin here.*

### **Requirements:**

- 1. Fill out and turn in the application form for new group/ministry. (attached)- (submission of the application form does not presume or guarantee approval).*
- 2. Submit application to the Stewardship Coordinator.*
- 3. Make an appointment with Stewardship Coordinator for review of the application.*

*Approval Process: The Stewardship Coordinator will review the application and requirements. After review, final approval will come from the Pastor. The applicant will be notified of the outcome.*



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### *St Agnes Mission Statement:*

*St. Agnes is a spirit filled community that:*

- Actively celebrates vibrant liturgies;*
- Welcomes and nourished people of all ages and cultures in the Catholic Faith;*
- Connects with other faith groups and society to build a better community;*
- Shares hope, bread and the Good News with all.*

*St. Agnes Parish welcomes all who have a call to serve our Parish and Community.  
We thank you for your desire to serve our parish community and look forward to  
the opportunity to advance the ministry you have chosen to begin here.*

### *Requirements:*

*1. Name of the Ministry: \_\_\_\_\_*

*2. Mission Statement/Purpose: (This statement needs to be in concert with the St.  
Agnes Mission Statement.)*

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*3. Goals and Objectives: (Goal- What you want to accomplish. Objective, how do  
you plan to achieve it. They should be specific, measurable, acceptable, realistic,  
and time bound.) \_\_\_\_\_*



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4. How will this group/ministry be consistent with the Parish Mission Statement?

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5. How will you educate/train your stewards in this ministry. (Classes, books, etc.)

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6. List the leader(s) main contact for the ministry. Phone, email and mailing address are required. (The person(s) must be registered in the parish for at least one year.)

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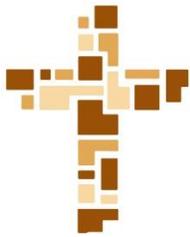
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7. What specific need of the St. Agnes Parish Community or community at large will this ministry address?

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8. Describe your present/past ministry experience.

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9 Identify a recording secretary (this applies to committees only) to take minutes and email them to the Stewardship Coordinator and the Pastor.

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10. Describe your leadership succession plan. (How will new leaders be chosen?)

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11. Provide the following information:

a) Desired meeting day(s), weekly, monthly, etc.

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b) Desired meeting times, (start and finish)

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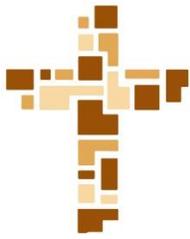
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c) Desired meeting location (i.e. church, chapel, parish hall, classrooms, etc.)

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### How to Draft a Mission Statement:

A mission statement should succinctly describe the reason for the existence of your ministry, it can be a paragraph in length or as brief as one sentence and usually contains the following:

- ✚ **Identity** – This part of the statement indicated the identifying elements of the committee/council. (What do we do?)
- ✚ **Purpose** – Focuses on the core values, beliefs, and the reason for the committee/council existence. (How do we do it)
- ✚ **Function** – Identifies the commitments of the committee/council. What does this committee/council do in the broadest sense and to whom it is directed? (Ex. We are committed to...) (Whom do we do it for?)
- ✚ **Future** – Addresses areas of challenge and elements that need strengthening. (Ex. We seek to become...) (What value are we Bringing?)

*Please submit the proposal to Gloria Carter, Stewardship Coordinator. The proposal will be reviewed for final approval within 60 days of submission.*